No…../…..…..

Equivalent Qualification Application Form

Bureau of Standards and Evaluation
The Ministry of Higher Education,
Science, Research and Innovation

Date/Month/Year ……..……..……

Subject : Request for Equivalent Qualifications

To : Permanent Secretary for Ministry of Higher Education, Science, Research and Innovation

I, (Mr. / Mrs. / Ms.) .....

graduated (Degree/Certificate Awarded).....

from (University / Institute) .....Country.....

I would like to request for the equivalence of the above educational qualification to the education at level:

- ☐ Diploma
- ☐ Bachelor's Degree
- ☐ Graduate Diploma
- ☐ Master's Degree
- ☐ Higher Graduate Diploma
- ☐ Doctorate
- ☐ Others (Please specify) .....

The equivalence of educational qualification will be used for ……..

My personal profile and education background are as follows:

1. Personal Profile

1.1 Date of Birth ……/……../……Age……..……

Nationality……Race……..Religion……

National Identification Number ……..

Place of Issuance……..

Issuance Date…….Expiration Date……

Passport Number ……Country / Place of Issuance ……..

Issuance Date …… Expiration Date ……..……

VISA permitted to study abroad from..……..…to……..…. appear in page ……..…

1.2 Permanent Address

Number……Street……..District……..……

City ……..……..Postal Code…….Country……

Email Address…….…….....

1.3 Current Address

Number…..……Street…….District……..……

City ……..…..Postal Code…….Country…….……

Telephone Number…….……Mobile Number ..…..……

Accommodation ☐ Live with family ☐ Own House ☐ Rental House

☐ Dormitory ☐ Others (Please Specify) .....

1.4 Name of Present Employer.....

Your Position …….. ……..

Address of Employer

Number……Street…….District……

City ……..…..……Postal Code …….....Country……..…..

Telephone Number ……..

2. Educational Profile

2.1 High School from (School / Institute) .....

Country……..…….. Date of Award.…….....to…….

Name of Certificate …….

2.2 Technical / Vocational Education from (University / Institute).....

Country…….. Date of Award.……..…..to…….…..…….

Name of Certificate …….

2.3 Bachelor's Degree from (University / Institute).....

Country……..… Date of Award……to……..…

Name of Degree / Certificate ……..…….....

2.4 Graduate Diploma from (University / Institute)…….……

Country…….…… Date of Award.……to…….……..

Name of Degree / Certificate…….……

2.5 Master's Degree from (University / Institute)…….……

Country…….…… Date of Award.……to…….……..

Name of Degree / Certificate…….……

2.5 Doctorate from (University / Institute)……

Country…….……Date of Award.……to……

Name of Degree / Certificate…….……

3. Information of Education for which applicants are seeking equivalence.

3.1 I graduated (Degree/Certificate Awarded)……..……. from (Name of University / Institute) ..... Country…….....……..., which was (Public/Private University/Institution)…..... from (Date/Month/Year of Graduate)……, which use period for studying all of the program…..…years. Between (Date/Month/Year)……to……..

3.2 I studied the above program by

☐ Self-funded

☐ Government Scholarship

☐ Others ……

3.3 The program seeking equivalence requires qualifications of admission at level :

……..……..

3.4 Method of Study of the program seeking equivalence

☐ In – class ☐ Distance Learning ☐ Others (please specify) .....

3.5 Education System of the program seeking equivalence

☐ Semester System

☐ Trimester System

☐ Others (please specify) .....

3.6 Total Amount of Credit of the program seeking equivalence

☐ …….. Credits

☐ …….. Courses

☐ Others (please specify) .....

3.7 **Education Measurement** for Diploma / Bachelor's Degree

☐ Complete full courses with GPA / Percent ……

☐ Receive GPA at 2.00 from 4 score level or equivalence

3.8 **Education Measurement** for Master's Degree with thesis only (Plan A, Type A1)

☐ Thesis Title ……..

☐ Pass a Final Oral Examination

☐ Thesis be published in (Name of Academic Journals/ Publications)……..

3.9 **Education Measurement** for Master's Degree Level with course subject and thesis (Plan A, Type A2)

☐ Complete full courses with GPA / Percent ……..

☐ Thesis Title……

☐ Pass a Final Oral Examination

☐ Thesis be published in (Name of Academic Journal/Publications)……..

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3.10 **Education Measurement** for Master's Degree Level with course subject and individual study (Plan B)

☐ Complete full courses with GPA / Percent ……

☐ Pass a Comprehensive Examination

3.11 **Education Measurement** for Doctoral Degree

☐ Complete full courses with GPA / Percent ……

☐ Thesis Title ……

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☐ Pass a Foreign Language Examination

☐ Pass a Qualifying Examination

☐ Pass a Final Oral Examination

☐ Thesis be published in (Name of Academic Journals/Publications)……

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4. I would like to submit certified true copies by applicants as follows:

4.1 Original qualifications before enrolment in a program seeking equivalence

☐ 1 Copy of Diploma / Degree Certificate at….....level.

☐ 1 Copy of Transcript at…..…….. level.

4.2 Qualifications for which applicants are seeking equivalence

☐ 1 Copy of Diploma / Degree Certificate at ……..……level.

☐ 1 Copy of Transcript at…….. level.

4.3 Qualification of Doctorate

☐ 1 copy of Abstract of Doctoral Thesis

☐ 1 Copy of Doctoral Thesis, which was published in academic journal.

4.4 Other Document

☐ 1 Copy of ID Card / Officer ID Card

☐ 1 Copy of Household Registration

☐ 1 Copy of Passport on page having inbound and outbound stamped visa of countries from which applicants graduated.

5. Additional Document

☐ Study Handbook

☐ Course Syllabus

☐ Others (Please specify) .....

6. In case of incomplete document, please specify ...…….....

Reason ……

I certify that, to the best of my knowledge, all the information provided above is true and correct. In case that the Ministry of Higher Education, Science, Research and Innovation (MHESI) requests for any additional document, I shall provide it within 15 days after receiving the notification from MHESI. If I cannot provide requested document to MHESI within the deadline, it shall be stated that I do not intend to proceed to the equivalence of qualification.

I declare that

☐ I will receive documents equivalents myself.

☐ Documents of equivalence are sent through postal service……

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Your consideration on the equivalent qualifications is highly appreciated.

Sincerely Yours,

(Signature) ..... Applicant

(.....)

(Signature) ..... Officer

(.....)

Remarks

1. Applicants have to confirm the verification of their graduation by signing the form attached.

2. For applicants graduated from the Republic of India, the educational evidence must contain the following details:

1) Roll Number

2) Name of the Examination

3) Correct month and year of examination

4) Center of Examination

5) Subject offered

6) Seat Number

3. Degree Certificate and Transcript that are in a language other than English must be officially translated. The translations must be done and certified by government organizations or officially recognized organizations such as consulate of that country.
The authentication of documents must be verified by the Legalization Division, Ministry of Foreign Affairs.

4. The translation of qualification into Thai language must provide the English name in parenthesis.

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